

City of Shannon Hills, Arkansas
Regular City Council Meeting
Feb 10, 2004

The Mayor called the meeting to order at 7:00 p.m.
The Mayor led the pledge of Allegiance.

Roll Call: Present were Mayor Davis, Recorder-Treasurer Curt Wilson, City Attorney Brent Houston and Aldermen Mike Kemp, Glenn Dinsmore, Rick Tribble, Linda Linkous, and Diane Everett. Alderman Gina Daniel was absent.

Minutes of Jan 13, 2003 regular meeting were approved as presented. Motion to approve was made by Alderman Kemp, Second by Alderman Dinsmore. Approval was by voice vote with no opposition.

Financial Report: Recorder-Treasurer Wilson reported:

General Fund began Jan 04 with	5,658.07
Revenues	30,353.35
Expenditures	27,866.73
General Fund at end of Jan 04	8,144.69
General Fund Stephens Acnt	47,633.29
Total General Fund Assets	55,777.98
Sign Fund	225.92
Light Bulb Fund	253.00
Radio Fund	11.11
Radio Fund Inventory ...	2,170.33
Total Radio Fund Assets	2,181.44
Payroll Account	2,373.71
Grand Total of all General Fund assets	60,812.05
LOPFI	29,454.63
Street Dept began Jan 04 with	56,553.16
Street Revenues	19,938.24
Street Expenditures ..	4,630.86
Street Ending Balance for Jan 04	71,860.54
Street Stephens account	44,818.87
Grand Total Street Liquid assets	116,679.41
Marshals Fund Jan-31-04	39,646.00
Court Clerk Fund Jan 31, 04	724.71
*** Sent Report and payment to St Justice Dept for Dec 03. Payment was 1,522.14.	
This was first of may payments due dating back to 2001. I hope to resolve the backlog soon.	

Dept Head reports:

Fire Dept. (Mel Aldridge) reported Six (6) Fire and Two (2) Rescue calls. For a total of Eight calls. Calls responded to in 2003 totaled 8.

For more details refer to written Fire Department report submitted as part of this presentation. (Attachment "A")

Public Works (Water & Sewer and Street Depts.): (David Passmore)

Mr. Passmore submitted a written report and supplemented it with a verbal summary. He reported a rather extensive list of tasks completed and/or underway during January. For details refer to the attached report (Attachment "B")

Financial Report for the water Dept:

Balance begining Jan 1	37,700.00
Revenues	39,496.17
Expenditures ...	41,988.23
Ending balance	35,207.94
Stephens Account for Water dept is approx	100,000.00

Police Department: The Mayor handed out, and read some statistics for the month from the Police Dept. Major catagories included ... 77 calls, Citations issued included 95 Traffic, 18 Criminal and 2 Civil. 10 warrants were served. There were 25 cases bound over to Circuit Court.

Court Clerk:

The Court Clerk was present and presented a written report accompanied by a verbal summary. In conjunction with the Court report, the Mayor announced that As of Feb 1 we had a new city prosecutor. The new prosecutor's mane was Ms Pat Marshal. He also announced that beginning in April, Mr. Doug Mays would become our new City Court Judge. Refer to Written report for details. (Attachment "D")

Item 1: Sewer Project Update:

Mr. Tim Lemons, of Lemons Engineering, presented an update on the ongoing sewer project. His verbal report was accompanied by a written report in the form of a letter to the Mayor dated Feb 10,2004. For details of the report refer to the letter. A copy of which is made a part of these minutes. (Attachment "E").

Item 2: Acquisition of 54 Acres of land for sewer plant site:

It was reported that the land owner turned down a rather generous offer on the land desired for the sewer plant site. He indicated that he would only accept a very high selling price, (several times the appraised rate). A motion was made by Alderman Kemp to authorize City attorney Patrick Benca and Attorney Tim Grooms to begin condemnation proceedings. Alderman Dinsmore provided a second. A roll call vote produced the following results: Aldermen Daniel, Kemp, Dinsmore, Tribble and Everett voted "Yes". Alderman Linkous voted "No". The motion passed 5 to 1.

Item 3. Agreement for Engineering Services:

Following a lengthy and somewhat intense discussion about the selection methods used and related issues, a motion was made by Alderman Kemp to Approve the Agreement for Engineering Services naming Lemons Engineering as the Engineer for the Wastewater Treatment Facility Project. The Motion received a second from

Alderman Daniel. In a roll call vote, Aldermen Kemp, Dinsmore, Tribble, Everett and Daniel voted for the motion. Alderman Linkous voted against the motion. The motion passed 5 to 1.

Item 4: Court Clerks Job:

A lengthy discussion covering a wide range of issues related to the Court Clerk's job took place. Topics addressed covered job duties, Hours worked, Salary, Need for better equipment, and current problems and proposed solutions. Input was offered by the Court Clerk, The Chief of Police, The Assistant Chief of Police, and others.

The primary products of the discussion were:

The Treasurer was directed to purchase a new computer for the Court Clerk.

The Court Clerk was directed to establish some "set" office hours.

The Council asked to be kept informed of future problems and if proposed solutions were working.

A raise from \$5,000.00 to \$7,000.00 was authorized
(see motion and vote below)

The Council indicated that they understood the clerk's position to be salaried rather than hourly.

The Court Clerk was encouraged to begin Certification training since she has now been on the job 1 year and is now eligible to participate in those sessions.

With all discussion concluded, *Alderman Kemp made a motion* that the Court Clerks salary be set at \$7,000.00 per year, that it be declared a Salaried position, that a new computer be purchased for use by the Court Clerk, that research be conducted to select new software for the Court system and that the Court Clerk establish a regular work schedule. The motion received a second from Alderman Dinsmore. In a roll call vote all six Aldermen voted for the motion.

Item 5. Planning Commission Issues:

Several issues were planned for discussion relative to the Planning Commission Among them were Financial support, Number of Members, monthly report needs, Frequency of meetings, and time of meeting. The Chairman of the Planning Commission was not in attendance and in light of that fact the mayor recommended tabling this topic until she could be there to take part. Alderman Kemp moved to table. Alderman Everett provided a second. In a roll call vote Aldermen Tribble and Linkous voted "No," Aldermen Everett, Daniel, Kemp and Dinsmore voted "Yes." The Motion passed 4 – 2. The item is tabled.

Item 6. Confirmation of Glenn Dinsmore and Greg Launius as members of the Planning Commission.

Motion the Table was made by Alderman Kemp, Second by Alderman Everett. In a roll call vote Aldermen Linkous, Tribble and Dinsmore voted "No". Aldermen Everett, Daniel and Kemp voted "Yes."

**** A parliamentary error may have occurred here. The motion was to Table the item. The vote on the motion was a three to three tie. The Mayor did not vote. Therefor, the motion should have failed and discussion should have continued. Instead, the issue was passed. The topic shall be present on the next meeting agenda *without* being recalled from the table. .

Item 7. Resolution 2004-02.. Animal Housing Agreement with the City of Bryant.

Following a brief comment by the Mayor about the scope and purpose of the resolution The City Attorney read the Title of the Resolution. A motion to adopt Resolution 2004-02 was made by Alderman Dinsmore. Alderman Everett provided a second. In a roll call vote all six Aldermen voted "Yes". The resolution was adopted.

As a final topic, not on the agenda, The Mayor pointed out the need for a copier for the Police Department. He reported that the company that provides the copier and service for the Administrative Department could provide one for about \$60.00 per month. A citizen, Mr. Keith Everett, reported that he had a copier that worked fine that he would donate to the Police Department. Following a brief discussion it was agreed that the city would accept that offer.

Comments:

Fire chief, Mel Aldridge, asked if the fire Dept might get any old computers after the Court Clerk received her new one. It was agreed that that would be considered.

Police Chief John Brown presented a safety program where individuals could receive free gun locks simply by filling out a form. The program objective is to help prevent accidents in the home, especially involving children.

Alderman Linkous stated that she was sorry about the way that she had expressed herself on a couple of occasions during the meeting. She stated that she stood firm in her position on the issues but wished to convey an apology for the way in which she stated her position.

Motion by Alderman Kemp and second from Alderman Tribble that the meeting adjourn. Voice vote passed the motion without opposition. Meeting stood adjourned at 8:45 pm

Date: _____

Approved: _____
Larance Davis, Mayor

Attest: _____
Curt Wilson, Recorder-Treasurer